Deadlines for application and receipt of all materials for admission to the Master’s Program in Petroleum Engineering:

Fall Term- February 15  Spring Term- October 15

Graduate Admission Applicant Checklist:

1- Determine if your application status is Domestic student or International student.
   Prospective students are considered domestic if they meet any one of the following criteria:
   a. U.S. citizen,
   b. permanent U.S. resident

2- Complete Online Graduate Application through the College Net application portal (apply
   information is found online at http://www.uh.edu/graduate-school as we no longer use the
   applytexas portal for the graduate career application process). Application is available for
   the fall semester starting around October 1st and closing April 1st. Spring semester
   application is available starting around July 1st and closing September 15th.

3- Submit three Letters of Recommendation. Insert the contact information for your three
   recommenders into your application. Your recommenders will be contacted (via email)
   after the application has been submitted. They will be able to electronically attach their
   recommendation letters directly to your application.
   *NOTE: The best letters of recommendation speak directly to your abilities and
   strengths as the recommender knows you. Recommenders should be professors or
   employment supervisors. Personal recommendations are not desired.

4- Pay the Non-Refundable Application Fee. Please pay with a credit card online at the time
   of application through the CollegeNet website.

5- Be prepared to Upload the following documents to your application when requested:
   • Resume
   • Statement of Purpose
   • Copy of your Passport/Permanent Resident Card- both if available
   • Financial Backing Form (International Only)
     (http://www.uh.edu/graduate-school/)
   • Proof of Financial Backing- documents such as a bank statement to show
     proof of your ability to afford education in the US (International only) is
     $31,810 (tuition and fees, living expenses, books)

6- Request one original Official Transcript from every university/college attended to be sent
   directly to the address below. Your degree and date of degree completed should appear on
   the transcript. Have your official transcript sent directly by your institution to the UH
   Graduate School. If your institution(s) does not have an electronic transcript delivery
   service, please provide the address below for hard-copy submission:
*NOTE: If your official transcript is not available in English, please have it translated by the certified educational credentialing service of your choice. Uh does not make recommendations. Evaluation of course work is not required, but the original/official transcript from your university must be received as noted above. This translation document can be scanned and uploaded during the application process in PDF format.

7- Request Educational Testing Service (ETS) to send Official GRE test score to the main University Admissions office using Institutional Code 6870.

8- Request Educational Testing Service (ETS) to send Official TOEFL test score to the main University Admissions office using Institutional Code 6870.

*NOTE: Students are exempt from the TOEFL exam if they have completed high school, a bachelor, master, or doctorate degree from a U.S. accredited university or if their institution's country is on the approved TOEFL exempt list prepared by the University of Houston. TOEFL score requirements information is found at: http://www.uh.edu/admissions/apply/international/admissions-criteria/english-proficiency-toefl/index.php